

**Greenville Public Library Trustees Meeting**  
**414 West Main Street**  
**Greenville, IL. 62246**  
**February 13, 2025 4:00 p.m.**  
**Minutes**

1. Call to Order: Board President Chance Vohlken called the meeting to order at 4:00.
2. Roll Call of Members: Present: Chance Vohlken, Kayla Curry, Kyle Littlefield, Amanda O'Regan, Jane Wilhite, Cynthia Wiegand, Lorna Gaffney, and Bob Munshaw. Absent: Judy Cox. Also present Director Jo Keillor, City Manager Jo Hollenkamp, and Jeff Leidel.
3. Public Comment: There were none.
4. Approval of Minutes:
  - a. Approval of Jan. 9, 2025 Board Meeting Minutes: Motion to approve by Kayla Curry. 2<sup>nd</sup> by Kyle Littlefield. Approved 8-0.
5. Approval of Bills for January 2025: Motion to approve by Kyle Littlefield. 2<sup>nd</sup> by Amanda O'Regan. Approved 8-0.
6. Finance Report: Jo Keillor presented the Finance Report.
7. City Manager Jo Hollenkamp: The City Manager presented a proposal to the trustees regarding construction of a new library. She discussed the possibility of the City Council and the Library working together to plan a building that will house the library and City Hall. After discussing pros and cons the library trustees asked for a special board meeting after having time to consider this option.
8. Friends of Greenville Public Library: They will host a Hobby Night on Feb. 20, 2025. John Goldsmith will have a presentation on baseball cards.
9. Director's Report:
  - a. Library Long Term Goals/Projects/Discussion: Director Keillor said Member Day was Feb. 12. There was a discussion on guidelines for possible ICE officers coming into the library.
  - b. Board Member Terms of Office: Those with terms that will expire on 4/30/25 are Chance Vohlken, Bob Munshaw, and Amanda O'Regan. Director Keillor had them sign their letter of intent.
  - c. Conflict of Interest Forms: Trustees were reminded to have these forms completed and turned in to City Hall.
10. Head Librarian's Report: She visited 4<sup>th</sup> Grade students at Greenville Elementary. They reviewed library programs and resources, and she handed out several paperback books. The weeding of books is continuing. She will soon be in adult fiction with author's last name starting with T. She is removing most titles that haven't been checked out since 2015 and early 2016. The adult spring coloring contest will begin Feb. 28. Entries will need to be turned in by March 15.
11. Committee Reports
  - a. Library Materials Report: They shared e-mails with their suggestions.
  - b. Finance Committee: Did not meet. They will meet 3/6/25 at 4:30.
  - c. Publicity Committee: Did not meet.
  - d. Personnel and Policy Report: Did not meet.

- e. Building and Grounds: Did not meet. Kayla Curry reported that she has reached out to Brent's Lock and Key in Carlyle about re-keying the Advocate building.
12. Unfinished Business: There was none.
  13. New Business: Amanda O'Regan asked about using Libby as a source of e-books. It was pointed out that this service is much more expensive than our current choice.
  14. Executive Session to discuss the lease and setting the price for a lease of property. (5 ICLS 120/2 ( c ) 5&6): Motion to move into Executive Session made by Kayla Curry. 2<sup>nd</sup> by Bob Munshaw. Approved 8-0
  15. Executive Session Decision: Motion to approve the given lease by Lorna Gaffney. 2<sup>nd</sup> by Bob Munshaw. Approved 8-0.
    - i. Special Board Meeting-**Thursday, February 27, 2025, 4:30 p.m.**
    - ii. Next Board Meeting—**Thursday, March 13, 2025, 4:00 p.m.**
  16. Adjourn: Motion to adjourn by Kayla Curry. 2<sup>nd</sup> by Kyle Littlefield. Meeting adjourned 5:27 p.m.